

To: Members of the Licensing  
Committee

Date: 5 June 2014

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Dear Councillor

You are invited to attend a meeting of the **LICENSING COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 11 JUNE 2014** in the **COUNCIL CHAMBER, RUSSELL HOUSE, RHYL.**

**PLEASE NOTE: THERE WILL BE AN INFORMAL TRAINING SESSION FOR MEMBERS IMMEDIATELY FOLLOWING THE MEETING REGARDING A RECENT APPEAL CASE**

Yours sincerely

G Williams  
Head of Legal and Democratic Services

## **AGENDA**

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APOLOGIES**

#### **2 APPOINTMENT OF CHAIR**

To appoint a Chair of the Licensing Committee for the ensuing year.

#### **3 APPOINTMENT OF VICE CHAIR**

To appoint a Vice Chair of the Licensing Committee for the ensuing year.

#### **4 DECLARATIONS OF INTEREST**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

## **5 URGENT MATTERS**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

## **6 MINUTES OF THE LAST MEETING (Pages 7 - 10)**

To receive the minutes of the Licensing Committee held on 5 March 2014 (copy enclosed).

## **7 DRAFT SUPPLEMENTARY PLANNING GUIDANCE - HOT-FOOD TAKEAWAYS (Pages 11 - 24)**

To consider a report by the Head of Planning and Public Protection (copy enclosed) seeking members' views on the draft Supplementary Planning Guidance document on hot-food takeaways prior to public consultation.

## **8 PROPOSED AMENDED PENALTY POINT POLICY AND PROCEDURE (Pages 25 - 44)**

To consider a report by the Head of Planning and Public Protection (copy enclosed) presenting an amended Penalty Point Policy and procedure for approval.

## **9 PROPOSED HACKNEY CARRIAGE INTENDED USE POLICY (Pages 45 - 52)**

To consider a report by the Head of Planning and Public Protection (copy enclosed) presenting the Hackney Carriage Intended Use Policy for approval to full Council for adoption.

## **10 PROPOSED REVISED RELEVANCE OF CONVICTION POLICY FOR HACKNEY CARRIAGE AND PRIVATE HIRE OPERATORS AND DRIVERS (Pages 53 - 72)**

To consider a report by the Head of Planning and Public Protection (copy enclosed) presenting a revised Relevance of Conviction Policy for hackney carriage and private hire vehicle drivers and operators for approval.

## **11 LICENSING COMMITTEE FORWARD WORK PROGRAMME 2014/15 (Pages 73 - 76)**

To consider a report by the Head of Planning and Public Protection (copy enclosed) presenting the committee's forward work programme for approval and updating members on relevant issues.

## **PART 2 - CONFIDENTIAL ITEMS**

## **EXCLUSION OF PRESS AND PUBLIC**

It is recommended in accordance with Section 100A(4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following items of business because it is likely that exempt information as defined in paragraphs 12 and 14 of Part 4 of Schedule 12A of the Act would be disclosed.

### **12 APPLICATION FOR A LICENCE TO DRIVE HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES - APPLICANT NO. 051260 (Pages 77 - 86)**

To consider a confidential report by the Head of Planning and Public Protection (copy enclosed) seeking members' determination of an application for a licence to drive hackney carriage and private hire vehicles from Applicant No. 051260.

### **13 APPLICATION FOR A LICENCE TO DRIVE HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES - APPLICANT NO. 051261 (Pages 87 - 96)**

To consider a confidential report by the Head of Planning and Public Protection (copy enclosed) seeking members' determination of an application for a licence to drive hackney carriage and private hire vehicles from Applicant No. 051261.

## **MEMBERSHIP**

### **Councillors**

Joan Butterfield  
Bill Cowie  
Richard Davies  
Hugh Irving  
Pat Jones

Barry Mellor  
Win Mullen-James  
Peter Owen  
Arwel Roberts  
Cefyn Williams

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